Glee with Me

IN-HOUSE MUSIC FIELD TRIP • BOOKING AGREEMENT

Music • Movement • Instruments Ages: Toddlers–First Grade 20–30 Minutes per Classroom

1. School Information

School/Center Name: _____

Address: _____

Director/Contact: _____

Phone: _____ Email: _____

2. Requested Visit

Preferred Date: _____ Alternate Date: _____ Start Time: _____

☐ 20-minute classroom sessions ☐ 30-minute classroom sessions

Number of Classrooms: _____ Approximate Total Children: _____ Ages Served: _____

Theme or Learning Focus: _____

3. Agreed Visit Pricing

Total Agreed-Upon Price: $_____ **Booking Deposit: $_____**

Remaining Balance: $_____ **Balance Due Date: _____**

Agreed Service: _____ classroom session(s), approximately _____ minutes each, for up to _____ children.

Pricing Note: Any additional sessions, time, services or travel charges must be approved by both parties in writing.

4. Visit Details & Policies

- School provides a safe, open activity area in each classroom and staff remain present.
- Glee with Me supplies age-appropriate instruments, music, movement activities, setup and cleanup.
- The booking deposit listed above is nonrefundable, reserves the date and is applied to the total price.
- The remaining balance is due by the date listed above. One reschedule is permitted with at least 7 days notice.
- Final classroom schedule and approximate child counts are due 5 business days before the visit.

5. Safety, Supervision & Liability

Glee with Me will use reasonable care, provide age-appropriate instruments and activities, and maintain its equipment in reasonably safe condition. The school will retain custody and supervision of all children throughout the program, provide sufficient staff, and inform Glee with Me of known allergies, medical conditions, developmental needs or safety concerns relevant to participation.

Each party is responsible for injuries, damages or losses caused by its own negligent or intentional acts or omissions. Glee with Me is not responsible for injuries resulting solely from inadequate school supervision, undisclosed conditions, or misuse of instruments or equipment contrary to instructions, except to the extent caused by Glee with Me's negligence.

School staff remain responsible for administering medication, contacting parents or guardians, and following the school's emergency procedures. Glee with Me may pause or discontinue an activity when reasonably necessary for safety. Nothing in this agreement waives any right or responsibility that cannot legally be waived.

6. Authorization

By signing, the school confirms the visit details and agrees to the pricing and policies above.

Authorized Name/Title: _____

Signature: _____ Date: _____

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